|  |  |  |
| --- | --- | --- |
|  | Receipt #1 |  |
| **Receipt date:** |  |  |
| **Total expense:** |  |
| **Establishment Name:** |  |
| **Name(s) of Guest(s):** |  |
| |  | | --- | | **\*Copy of receipt is attached.** |   **REASON FOR EXPENSE:** |  |

|  |  |  |
| --- | --- | --- |
|  | Receipt #2 |  |
| **Receipt date:** |  |  |
| **Total expense:** |  |
| **Establishment Name:** |  |
| **Name(s) of Guest(s):** |  |
| |  | | --- | | **\*Copy of receipt is attached.** |   **REASON FOR EXPENSE:** |  |

|  |  |  |
| --- | --- | --- |
|  | Receipt #3 |  |
| **Receipt date:** |  |  |
| **Total expense:** |  |
| **Establishment Name:** |  |
| **Name(s) of Guest(s):** |  |
| |  | | --- | | **\*Copy of receipt is attached.** |   **REASON FOR EXPENSE:** |  |